

# How to convert BasePac 8 file directory with your designs for use in BasePac 10

This guide will help you convert your BasePac 8 file directory with design files for use in BasePac 10. By following these steps, you will ensure a smooth transition using the **GiS Data Convert 10** tool.

### Step 1: Open the GiS Data Convert 10 Tool

- 1. Click on the Windows Search Bar.
- 2. Type in "GiS Data Convert 10".
- 3. Click on the application when it appears in the search results to open it.



GiS Data	Convert	— — X
Info Langua	ge	
Drive: <mark>C:</mark> M: gesiche	rt Target folder: C:\GiSDesign	Search
Create filename from Number.Version (%N.%V) Design name (%M) Number.Version DesignName (%N.%V %M) User defined %N.%V [%M] %N Design number %V Design version %M Design name		If a design with the desired name already exists: <ul> <li>overwrite this design with the old design</li> <li>keep the existing design</li> <li>keep both designs, the old design gets a new name</li> <li>keep newer designs</li> </ul> <li>Convert only new designs <ul> <li>3/11/2025 • Start date</li> </ul> </li>
Status: Done: Ready		Duration: Remaining: Free at target 648 GB Close

#### Step 2: Select Your Preferred Language

- 1. Once the tool is open, locate the main menu and click on "Language".
- 2. Choose your **preferred language** from the available options. (see red area in the picture)



## Step 3: Locate and Select BasePac 8 Files

- 1. Under the **"Drive"** section, choose the drive where your BasePac 8 files are stored. (see green area in the picture)
- 2. Under **"Target folder"**, select the folder where you want to save your newly converted directory file with the design files. (see blue area in the picture)

## Step 4: Define Filename Structure

- 1. Navigate to **"Create filename from"**. (see yellow area in the picture)
- 2. Choose one of the available options that best fits your naming requirements for the converted files.

### Step 5: Configure File Handling Options

- 1. Decide what should happen if a file with the same name already exists (see pink area in the picture):
  - a. Overwrite the existing file.
  - b. Keep both files.
- 2. Choose whether to convert only new designs.
- 3. If needed, set a **specific date filter** to process only files created after a certain date.

#### Step 6: Start the Conversion Process

- 1. Review all settings to ensure they are correct.
- 2. Click on "Start" to begin the conversion.
- 3. The tool will scan the selected drive for the BasePac 8 directory files with the design and convert them for BasePac 10.



# Step 7: Completion and Verification

- 1. Once the process is complete, navigate to the **target folder**.
- 2. Check that all required designs have been converted successfully.
- 3. Open BasePac 10 and verify that the files are working correctly.

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By following these steps, you have successfully converted your BasePac 8 design files for use in BasePac 10. Your files are now ready to be used with the latest version of the software.